

MARION POPCORN FESTIVAL  
CRAFT AND COMMUNITY CONTRACT 2019

Dates this year are September 5, 6, & 7, 2019

2019 Theme: "Celebrating Super Heroes"

**SPACE RENTAL:** Spaces are 10' x 10' **on ONLY on Oak St.** at a fee of \$150 until August 18, then \$175. Double Spaces are 10' x 22' at a fee of \$300 until August 18, then \$350.

Fee is payable to: Marion Popcorn Festival  
Craft and Community Area  
Attention: Debbie Morgan  
P.O. Box 1101  
Marion, Ohio 43301-1101

**SPACE ASSIGNMENTS:** If vendor is returning to the festival and would like same booth(s) **YOUR DEPOSIT OR FULL PAYMENT AND CONTRACT MUST BE RETURNED TO US BY JUNE 30 TO RESERVE YOUR SPOT.** After that time vendors will be placed in first come first vacant spot. NO refunds after August 10, 2018 or if you do not attend the event.

**Pay Pal:** We are now able to accept payments through Pay Pal or credit cards. We will email you an invoice but you will need to email or call Debbie Morgan with your contact information and booth space requirements @ 740-225-8288 [dmorgan@maccsite.com](mailto:dmorgan@maccsite.com)

Craft vendors or family members must make a least 75% of items to be sold in booth. Community vendors must work or live in Marion County and present some kind of service to the community, such as school organizations, boy or girl scouts, OSUM, or non-profits.

**SPACE ASSIGNMENT:** If vendor is returning to the festival and would like same booth(s), **FULL PAYMENT AND CONTRACT MUST BE RETURNED TO US BY JUNE 30 TO RESERVE YOUR SPOT.** After that time vendors will be placed in first available spot. Assignment will be made by the committee at the time **full amount and contract** is received. No refunds after August 10, 2019 or you are not able to attend the event.

**SET UP TIME:** You may set up on Wednesday September 4, 2019, between 4:00 and 8:00 p.m. or Thursday, September 5, 2019 between 8:00 am. and 10:30 a.m. Vehicles are to be off the festival streets by 10:30 a.m. Opening Ceremony will be at 11:00A.M. on Thursday, September 5th.

**HOURS OF OPERATION: FESTIVAL HOURS FOR CRAFT/ COMMUNITY AREA ARE 11 A.M. TO 9 P.M. ALL 3 DAYS.**  
**RAIN OR SHINE!** The rest of the festival is open daily 11:00 A.M until midnight so please do not bring vehicles on grounds until after midnight or before 10:30 A.M. Applicants must agree to remain open during those hours or booth spot will change the next year or not asked to return.

**BOOTHS & DISPLAYS:** All booths must be of a professional quality and appearance. ALL craft, community and commercial booths will be in our area on Oak St. **DUPLICATE ITEMS** may be sold in the area. All materials and people must remain in the booth area. Licenses required are the sole responsibility of the vendor. NO alcoholic beverages are allowed in booths. Adults shall man the booths at all times. No young children or pets are allowed in the booths. Dealers are responsible for their own security during the hours of operation. Some security will be provided from 9:00 p.m. until 10:30 a.m.

**MPF WILL NOT BE RESPONSIBLE FOR THEFT OR DAMAGES.** All materials for booth including tents, tables, and electrical 150' commercial grade (UL APPROVED) extension cord are the responsibility of vendor. All displays are to be of a family nature and non-offensive. The chairperson of the show shall have complete discretion regarding appropriateness of the display and will ask the offensive items to be removed immediately. **NO GUNS OR WEAPONS, (TOY OR REAL) ARE ALLOWED.** Each vendor **MUST have a 2A fire extinguisher in their booth and tent legs must have 50 pounds of weight on each leg to secure it. (Per Fire Marshall)**

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**REFUSE & SANITATION:** All booths are to be kept clean and neat at all times. Refuse shall be placed in assigned areas each night or as needed. Please help to keep the area around your spot clean. Spaces are to be torn down and to be cleared away from festival area **immediately after festival closes on Saturday, September 8 at midnight.**

**NO VEHICLES ARE ALLOWED ON THE FESTIVAL STREETS UNTIL AFTER 11 P.M. AND ONLY ON OAK ST. IF YOU WISH TO TAKE YOUR BOOTH DOWN AT 9:00 P.M. SATURDAY NIGHT, YOU MAY HAND OR PUSH CART ITEMS TO VEHICLE. THIS IS A PEDISTRIAN SAFETY ISSUE AND THE FESTIVAL DOESN'T CLOSE UNTIL MIDNIGHT.**

**HOLD HARMLESS AGREEMENT:** THE MARION POPCORN FESTIVAL SHALL ACCEPT NO RISK, WHAT SO EVER, OR BE HELD LEGALLY OR OTHERWISE RESPONSIBLE FOR ANY AND ALL CLAIMS ARISING FROM PARTICIPATION IN THE MARION POPCORN FESTIVAL. The applicant hereby releases any and all representatives of the MPF from any legal responsibilities. Each applicant assumes total and sole legal responsibility for any and all claims brought forth by patrons, employees, families, etc. including personal injuries of any kind sustained by the public personally or otherwise.

**RIGHTS OF SUSPENSION:** MPF representative reserve the right to suspend or cancel, without recourse any contract at any time. Any vendor whose contract has been canceled agrees to remove all property from the area immediately. No vendor shall misrepresent items to be sold. NO vendor shall let another in without consent of the MPF representative, payment, and contract. No counterfeit or knock-off items are to be sold.

**DISPUTES & COMPLAINTS:** ALL complaints shall be brought to the attention of the MPF representative to be resolved to the best of their ability. Vendor agrees to be bound by the decision of MPF with no recourse. Any vendor not complying with the rules will be asked to leave without refund of festival fees.

**ANY VENDOR NOT COMPLYING WITH THE RULES WILL BE ASKED TO LEAVE WITHOUT REFUND OF THE FESTIVAL FEES.**

PLEASE PRINT INFORMATION BELOW: Which is best way to contact you? \_\_\_\_\_

VENDOR'S NAME \_\_\_\_\_ PHONE NO. \_\_\_\_\_

BOOTH OR COMPANY'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ DO YOU NEED ELECTRIC? YES NO

NUMBER OF BOOTH(S) \_\_\_\_\_ BOOTH # LAST YEAR \_\_\_\_\_

LIST ALL ITEMS TO SELL, GIVE AWAY OR DISCUSS IN YOUR BOOTH: \_\_\_\_\_

\_\_\_\_\_

SIGNATURE \_\_\_\_\_

EMERGENCY CONTACT (if person in booth had an emergency) \_\_\_\_\_

Phone no. \_\_\_\_\_ Relationship \_\_\_\_\_

**For MPF USE ONLY**

DEPOSIT OR FULL AMT. \_\_\_\_\_ Check # \_\_\_\_\_ Date received \_\_\_\_\_

Date contract received \_\_\_\_\_ Remainder of payment received on \_\_\_\_\_

Check # \_\_\_\_\_, cash, money order, or credit card or pay pal. COMPLETED ON \_\_\_\_\_

Other Contact \_\_\_\_\_ CONFIRMATION SENT \_\_\_\_\_