

**MARION POPCORN FESTIVAL
2019 COMMERCIAL CONTRACT**

This year's dates for the festival are **September 5, 6, & 7, 2019**

2019 Theme: "Celebrating Super Heroes"

SPACE RENTAL: Spaces are 10' X10' **only on Oak St.** at a fee of \$225 until August 18, then \$250. Double spaces are 10' X 22' at a fee of \$450 until August 18, then \$500.

Fee is payable to: Marion Popcorn Festival
Commercial Area
Attention Debbie Morgan
P.O. Box 1101
Marion, Ohio 43301-1101

SPACE ASSIGNMENTS: If vendor is returning to the festival and would like same booth(s) **FULL PAYMENT AND CONTRACT MUST BE RETURNED TO US BY JUNE 30 TO RESERVE YOUR SPOT.** After that time vendors will be placed in first come first vacant spot. NO refunds after August 10, 2018 or if you do not attend the event.

Pay Pal: We are now able to accept payments through Pay Pal or credit cards. We will email you an invoice but you will need to email or call Debbie Morgan with your contact information and booth space requirements @ 740-225-8288 dmorgan@maccsite.com

SET UP TIME: Wednesday September 4, 2019 between 4-8P.M. or Thursday September 5, 2019 after 8 A.M. Vehicles **MUST** be off the street by 10:30 A.M. Vendors can continue to work on booths. Opening ceremonies will start at 11:00A.M.

HOURS OF OPERATION ARE 11:00A.M. TO 9:00P.M. EACH DAY. RAIN OR SHINE!

The rest of the festival is open daily 11:00A.M.- midnight so do not bring cars on grounds until after midnight or before 10:30A.M. Applicants must agree to be open these hours. Failure to remain open may result in change of booth placement or removal from next year's mailing list. Contact chairperson if alternative is needed.

BOOTHS AND DISPLAY: All booths must be of professional quality and appearance. All Craft, Community, and Commercial booths will be in our area on OAK ST. Duplicate items may be in this area. ALL materials and displays must be in your 10' X 10' booth. All licenses required are the sole responsibility of the vendor. No alcoholic beverages are allowed in the booths. No young children or pets are allowed in the booths. Some security is provided from 9:00P.M. to 10:30 A.M. Dealers are responsible for security during hours of operation. **MPF will not be responsible for theft or damages. All materials for booth including tent, tables and 150' commercial grade (UL Approved) extension cords and power strips are the responsibility of the vendor.** All displays are to be family friendly. No guns or weapons (toy or weapons) are allowed. The chairperson of the area shall have complete discretion regarding appropriateness of the display and ask that the offensive items to be removed immediately. **Each vendor MUST have a 2A fire extinguisher in their booth and tent legs must have 50 pounds of weight on each leg to secure it.**

REFUSE AND SANITATION: Booths are to be neat and clean at all times. Refuse shall be placed in assigned area each night or as needed. Please help to keep the area around your assigned areas clean. Spaces are to be torn down and cleared away from festival grounds immediately after festival closes on Saturday September 8 at midnight.

REMEMBER NO VEHICLES ARE ALLOWED ON ANY FESTIVAL STREETS UNTIL 11:00 P.M. AND THEN ONLY ON OAK ST. IF YOU WISH TO LEAVE AFTER 9 P.M. YOU NEED TO PUSH CART OR CARRY YOUR ITEMS OUT TO VEHICLE. THIS IS A PEDESTRIAN SAFETY ISSUE AND THE REST OF THE FESTIVAL DOESN'T CLOSE UNTIL MIDNIGHT.

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HOLD HARMLESS AGREEMENT: The Marion Popcorn Festival shall accept NO RISK whatsoever, or be held legally or otherwise responsible for any and all claims arising from participation in the Marion Popcorn Festival. The applicant hereby releases any and all representatives of the MPF from any responsibilities. Each applicant assumes total and sole legal responsibility for any or all claims brought forth by patrons, employees, families, etc. including injuries of any kind sustained by the public personally or otherwise.

RIGHT OF SUSPENSION: MPF representative reserve the right to suspend or cancel, without recourse any time. Any vendor whose contract has been cancelled agrees to remove all property from the area immediately. No vendor shall misrepresent items to be sold. NO counterfeit items are allowed to be sold. No vendor shall let another representative in without consent of MPF representative, payment, and contract. Disputes and complaints: All complaints shall be brought to attention of the MPF representative to be resolved to the best of their ability. Vendors agree to be bound by decision of MPF with no recourse.

ANY VENDOR NOT COMPLYING WITH THE RULES WILL BE ASKED TO LEAVE WITHOUT REFUND OF THE FESTIVAL FEES.

PLEASE PRINT INFORMATION BELOW: Which is best way to contact you? _____

VENDOR'S NAME _____ PHONE NO. _____

BOOTH OR COMPANY'S NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

EMAIL ADDRESS _____ DO YOU NEED ELECTRIC? YES NO

NUMBER OF BOOTH(S) _____ BOOTH # LAST YEAR _____

LIST ALL ITEMS TO SELL, GIVE AWAY OR DISCUSS IN YOUR BOOTH

SIGNATURE _____

EMERGENCY CONTACT (if person in booth had an emergency) _____

Phone no. _____ Relationship _____

For MPF USE ONLY

DEPOSIT OR FULL AMT. _____ Check # _____ Date received _____

Date contract received _____ Remainder of payment received on _____

Check # _____, cash, money order, or credit card or pay pal. COMPLETED ON _____

Other Contact _____ CONFIRMATION SENT _____