

MARION POPCORN FESTIVAL
CRAFT AND COMMUNITY CONTRACT 2018

Dates this year are September 6, 7, & 8, 2018.

SPACE RENTAL: Spaces are 10' x 10' **on ONLY on Oak St.** at a fee of \$150 until August 18, then \$175. Double Spaces are 10' x 22' at a fee of \$300 until August 18, then \$350. Checks are payable to:

Marion Popcorn Festival
Craft and Community Area
Attention: Cheryl
P.O. Box 1101
Marion, Ohio 43301-1101

Payment can also be made by PAY PAL or credit cards, but only if you contact Cheryl first at 740-387-4929.

Craft vendors or family members must make a least 75% of items to be sold in booth.

Community vendors must work or live in Marion County and present some kind of service to the community, such as school organizations, boy or girl scouts, OSUM, or non-profits.

SPACE ASSIGNMENT: If vendor is returning to the festival and would like same booth(s), **FULL PAYMENT AND CONTRACT MUST BE RETURNED TO US BY JUNE 30 TO RESERVE YOUR SPOT.** After that time vendors will be placed in first available spot. Assignment will be made by the committee at the time **full amount and contract** is received. No refunds after August 10, 2018 or you are not able to attend the event.

SET UP TIME: You may set up on Wednesday September 5, 2018, between 4:00 and 8:00 p.m. or Thursday, September 6, 2018 between 8:00 am. and 10:30 a.m. Vehicles are to be off the festival streets by 10:30 a.m. Opening Ceremony will be at 11:00 A.M. on Thursday, September 6.

HOURS OF OPERATION: FESTIVAL HOURS FOR CRAFT/ COMMUNITY AREA ARE 11 A.M. TO 9 P.M. ALL 3 DAYS. RAIN OR SHINE! The rest of the festival is open daily 11:00 A.M. until midnight so please do not bring vehicles on grounds until after midnight or before 10:30 A.M. Applicants must agree to remain open during those hours or booth spot will change the next year or not asked to return.

BOOTHS & DISPLAYS: All booths must be of a professional quality and appearance. ALL craft, community and commercial booths will be in our area on Oak St. **DUPLICATE ITEMS** may be sold in the area. All materials and people must remain in the booth area. Licenses required are the sole responsibility of the vendor. NO alcoholic beverages are allowed in booths. Adults shall man the booths at all times. No young children or pets are allowed in the booths. Dealers are responsible for their own security during the hours of operation. Some security will be provided from 9:00 p.m. until 10:30 a.m. **MPF WILL NOT BE RESPONSIBLE FOR THEFT OR DAMAGES.** All materials for booth including tents, tables, and electrical 150' commercial grade (UL APPROVED) extension cord are the responsibility of vendor. All displays are to be of a family nature and non-offensive. The chairperson of the show shall have complete discretion regarding appropriateness of the display and will ask the offensive items to be removed immediately. **NO GUNS OR WEAPONS, (TOY OR REAL) ARE ALLOWED. Each vendor MUST have a 2A fire extinguisher in their booth and tent legs must have 50 pounds of weight on each leg to secure it. (Per Fire Marshall)**

REFUSE & SANITATION: All booths are to be kept clean and neat at all times. Refuse shall be placed in assigned areas each night or as needed. Please help to keep the area around your spot clean. Spaces are to be torn down and to be cleared away from festival area **immediately after festival closes on Saturday, September 8 at midnight.**

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NO VEHICLES ARE ALLOWED ON THE FESTIVAL STREETS UNTIL AFTER 11 P.M. AND ONLY ON OAK ST. IF YOU WISH TO TAKE YOUR BOOTH DOWN AT 9:00 P.M. SATURDAY NIGHT, YOU MAY HAND OR PUSH CART ITEMS TO VEHICLE. THIS IS A PEDISTRIAN SAFETY ISSUE AND THE FESTIVAL DOESN'T CLOSE UNTIL MIDNIGHT.

HOLD HARMLESS AGREEMENT: THE MARION POPCORN FESTIVAL SHALL ACCEPT NO RISK, WHAT SO EVER, OR BE HELD LEGALLY OR OTHERWISE RESPONSIBLE FOR ANY AND ALL CLAIMS ARISING FROM PARTICIPATION IN THE MARION POPCORN FESTIVAL. The applicant hereby releases any and all representatives of the MPF from any legal responsibilities. Each applicant assumes total and sole legal responsibility for any and all claims brought forth by patrons, employees, families, etc. including personal injuries of any kind sustained by the public personally or otherwise.

RIGHTS OF SUSPENSION: MPF representative reserve the right to suspend or cancel, without recourse any contract at any time. Any vendor whose contract has been canceled agrees to remove all property from the area immediately. No vendor shall misrepresent items to be sold. NO vendor shall let another in without consent of the MPF representative, payment, and contract. No counterfeit items are to be sold.

DISPUTES & COMPLAINTS: ALL complaints shall be brought to the attention of the MPF representative to be resolved to the best of their ability. Vendor agrees to be bound by the decision of MPF with no recourse. Any vendor not complying with the rules will be asked to leave without refund of festival fees.

PLEASE PRINT AND RETURN

Craft or Community (Circle one)

VENDOR'S NAME _____

PHONE NO. _____ **EMAIL** _____

BOOTH OR COMPANY'S NAME _____

CONTACT PERSON _____ **# of BOOTHS** _____

ADDRESS _____ **CITY** _____ **ST** _____

ZIP _____ **Do you need electric?** _____ **water?** _____

If you would have a medical emergency who would be your emergency contact _____

Phone# _____

Relationship _____

LIST ALL ITEMS IN YOUR BOOTH TO BE SOLD OR GIVEN AWAY

Signature _____

Best way to contact you ; email, snail mail, text or phone call. (Circle one)

Special request _____ **Past Booth(s) No.** _____

MPF USE _____

Deposit or full payment _____ **Payment form** _____ **Check No.** _____ **Credit Card or**

PayPal _____ **Cash** _____

Date payment received _____ **Contract received** _____ **Date remainder of payment**

received _____ **Check No.** _____ **Credit Card or PayPal** _____ **Cash**

Date of completion _____ **Sent confirmation** _____